

PO Box 7597
Minneapolis, MN 55407

September 15th, 2010

Kathleen Washenberger
Hennepin County Attorney
300 South Sixth Street
Minneapolis, MN 55487

To Whom It May Concern:

This is a request to inspect government data pursuant to the Minnesota Government Data Practices Act (“MGDPA,” Minn. Stat. §13.03, subd. 3, et seq.).

This request is being made to the Responsible Authority for Hennepin County. For the purposes of this request, “Government Entity” includes Hennepin County and the Minnesota HIV Services Planning Council.

REQUEST TO INSPECT DATA — This is a request to inspect the following data pursuant to the MGDPA:

1. The Public Access Procedures document for the Minnesota HIV Services Planning Council, as mandated by Minn Stat. §13.03, subd. 2(b);
2. The digital audio recording of the September 14th, 2010 meeting of the Minnesota HIV Services Planning Council, as recorded by the Minnesota HIV Services Planning Council staff members, Mr. Tim D. Sullivan and Ms. Wendi Johnson, in the course of fulfilling their normal employment duties;
3. The complete source data, including individual responses and Internet Protocol (IP) addresses, of the “Prioritization and Allocations Processes Evaluation” as recorded via SurveyMonkey (<http://www.surveymonkey.com/s/Z3WQNKJ>) between September 7th and 13th, 2010, and as presented at the September 14th, 2010 meeting of the Minnesota HIV Services Planning Council.

REQUEST FOR RAW DATA — This is a request to inspect the raw data underlying any aggregate data responsive to this request, whether in the possession of the Government Entity or its contractor (s) (Information Policy Analysis Division Advisory Opinion 05-033).

REQUEST FROM SUBJECT OF DATA — This is a request from a subject of the data, and this request must be fulfilled immediately or within ten days. If private data is responsive to this request, this section should be considered a further request to be shown stored private or public data (Minn Stat. §13.04, subd. 3).

DENIED ACCESS TO DATA — If any portion of this request is denied, or should any data be responsive to this request but cannot be inspected due to its classification, please cite the specific statutory section, temporary classification or specific provision of federal law on which the determination is based (Minn. Stat. §13.03, subd. 3(f)).

NO CHARGES AUTHORIZED — This is a request to **inspect** data, not a request for copies of the data. As such, no charges are authorized in the fulfillment of this request (Minn Stat. §13.03, subd. 3(a)).

WILLFUL VIOLATION — Failure to provide the data requested in a timely manner, including longer than ten days if made by the subject of the data, shall be considered a willful violation of the MGDPA (Minn. Stat. §13.09). Please take notice that pursuant to the same, willful violation of the Minnesota Government Data Practices Act is a misdemeanor, punishable by up to 90 days in jail and/or up to \$1,000 fine, and is considered just cause for suspension without pay or dismissal of the public employee.

Thank you for your time and consideration. Your prompt response is appreciated.

Sincerely,

John Schrom
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